

Job Application Tips

- Make sure you know your address, phone number, and the days and times you are available to work.
- Gather the following information:
 - Work information and history
 - Names, addresses and phone numbers
 - Employment dates
 - Salary
 - Contacts – names and phone numbers
 - School information and history
 - Names, addresses and phone numbers
 - Enrollment dates
 - References
 - Names and contact information
- Read through the job application before you begin.
- Follow the directions and carefully complete the job application.
- Sign and date it.
- Let the office staff know when you are finished.

Velo Imaging
3334 Magnolia Street, Maconville NC, 27801
Corporate Office
800-999-6432

It is a policy of Velo Imaging to assure that applicants and employees are treated equally during pre-hire and employment, regardless of their race, religion, age, gender, color, sexual orientation, national origin, veteran or marital status, physical or mental disability, or any other characteristic protected under the law.

Application For Employment

First Name	Last Name	Middle Initial	Today's Date
Daytime Phone Number		Evening Phone Number	
Street Address		City	State Zip
Have you ever applied for work at Velo Imaging? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when?		Have you ever worked at Velo Imaging? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when? What was your position?	
What Position are you applying for? What level of pay do you expect? If yes, what dates?		Are you available for: Full Time Part Time	Date you are available?
		What position?	