

# Deposit Tips

Banks can be confusing with all the forms and people!

When you need to deposit money:

- Gather any checks and cash, and a deposit slip.
- Complete the deposit slip.
  - Fill in Date.
  - Fill in Cash amount to deposit.
  - Fill in Check amount to deposit.
  - Add the Cash and Check amount to determine your total.
  - Fill in Subtotal amount.
  - Fill in Total amount.
- Endorse, or sign, the back of each check to be deposited.
- Take everything to the bank teller.

**DEPOSIT TICKET**

CASH +  
000000

**GCF BANK**  
123 Fourth Street  
Anycity, NC 27123

**CHECKS** †

DATE 20

Deposits may not be available for immediate withdrawal

SUB TOTAL †

LESS CASH RECEIVED †

Please sign in presence of teller if getting cash back

TOTAL \$

1:9998888??7?1:111111111100000000000

FOR more deposit info call 800-345-5775. Big \$!™  
We accept all major credit cards. Deposits made with the  
bank are made available for withdrawal immediately.

